

**CAPTAINS HILL HOMEOWNERS ASSOCIATION**  
**Notice of Board of Directors Meeting**  
**Date: Tuesday, October 19, 2021**  
**Time: Executive (Closed) Session 6:15PM**  
**Regular (Open) Session (6:30PM) Immediately following General Session**  
**Join Zoom Meeting: Meeting ID: 810 2484 6770 Password: 586216**  
**Dial: +1 253 215 8782 or +1 301 715 8592**

**\*\*\*AGENDA\*\*\***

**I. EXECUTIVE SESSION – Call to Order (6:15PM)**

- A. Minutes
  - B. Collections
  - C. Legal
  - D. Disciplinary Action
  - E. Third Party Contract
  - F. Adjournment
- 

*As provided in the “Open Meeting Act,” members may observe the meeting but do not have the right to participate in the board’s deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined. During homeowner’s forum, items not included on the agenda that are raised by homeowners may be briefly responded to by the Board; however, no action may occur with respect to that item unless it is deemed an emergency by the Board of Directors and developed after the agenda was posted.*

**II. GENERAL SESSION – Call to Order (6:30PM)**

**III. HOMEOWNERS FORUM – 15 Minutes**  
*(3 minutes per member/15 minutes maximum)*

**IV. APPROVAL OF MINUTES**

- A. September 21, 2021

**V. FINANCIAL REPORT**

- A. Financials – September 2021

**VI. COMMITTEE REPORTS**

- A. Landscape Report and Proposals
- B. Maintenance Report

**VII. GENERAL BUSINESS**

- A. Draft 2022 Operating Budget
- B. Architectural Applications
- C. Underground Plumbing Maintenance & Tree Root Removal Policy
- C. Plumbing ~ Request for Reimbursement
- D. Proposals ~ Annual Audit/Tax Returns
- E. Homeowner Correspondence ~ Request for heating pool year-round

**VIII. INFORMATIONAL ITEMS**

**IX. ADJOURNMENT**

**MEETING:** Meetings are scheduled for the Third Tuesday of the month at 6:30 (except for November and December) Via Zoom.